

Project Management

David St. Amand
Learning*DIRECTION* Inc

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Goals

- **Address and manage**
 - Resources (people, things money, time)
 - Options, Markets, Customers
 - Success, Risk, Uncertainty, Learning,
 - Information, Fast- paced Change, Technology
 - Communication, co creation, cooperation
- **Do the project right and do the right project**
- **Answer “Where am I?” “Where am I going” “How Long?”**

Unique Features

- **Totally Flexible Staged and Gated processes**
- **Ranges in time and money budgets**
 - efficient use of resources including time and money,
- **Simple, non-technical tools (a pen, a wall & color coded Postit Notes)**
- **Wide application - Projects, Business Plans, Software, more**

... Special thanks to Francis Hartman Associates,
Terradyne Business Systems ...

Keys to Success

- Clear -- goal, vision, and mission statements
- Focus, Discipline, Effort, Determination
- Self/Group-directed Learning
- Success Group (Community)
- Tracking to Plan
- An Outside Coach or Mentor

Today's Situation

- **Projects often slow, late, over budget**
- **Deliverables don't meet needs, expectations**
- **Risks un - managed -- chances taken**
- **Success measures inadequate or too complex**
- **Linear not organic thought & operation**
- **Projects continue for project's sake**

Why????

- **Fast-paced Societal Changes**
 - Management direction vs. employee participation
 - Short term vs long term goals, vision, mission
 - Rigidity vs flexibility
 - Regional emphasis (product) vs. global emphasis (market)
 - Competition/conformity vs co-creation
 - Procedures and bureaucracy vs. risk management

Stickies, Stages and Gateways

- **Stickies - 7.5 cm²; 8 colors;**
 - A Wall, Pens
- **Stages - (0 to 7) - one for each color**
- **Gateways - (0 to 6)**
 - Project Termination
 - Re-plan
 - Continuance

Stage 0, Gate 0

- Stage 0 - *Feasibility and planning to plan*
 - To Determine when the project may (not) work
 - Further expenditure of time or money is ill - advised
- Gate 0 - *Decision making*
 - Project termination ?
 - Re-plan ?
 - Continuance ?

Stages 1 - 7

- **Deliverable**
 - Tangible
 - Clearly defined and measurable
- **Who does what, Success criteria, Rewards**
- **Risk Management Statement**
- **\$ Budget - Range**
- **Time Budget - Range**

Gates 1 - 7

- Overview (reporting) of progress against staged plan.
 - On-track, behind, ahead in what areas, why
 - Identify learning accomplishments, where growth needed
- Unexpected conclusions, successes or issues.
- Decision and then ...
- Advancement / completion.